

## Legal:Privacy Policy

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## Use Our Services Safely

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The operators of this website take the protection of your personal data very seriously. We treat your personal data confidential and according to the legal data protection regulations and this Privacy Policy.

The use of our website is usually possible without providing personal data. Personal data, such as names, addresses or e-mail addresses, are always provided on a voluntary basis if possible. Those data will not be passed on to third parties without your explicit permission.

However, we would like to point out that data transmissions via internet (e.g. e-mail communication) cannot be entirely secure and may have security vulnerabilities. A complete protection of personal details against unauthorised access by third parties is not possible.

## Cookies

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This website partially uses so-called cookies. Cookies do not cause damages to your computer and do not contain viruses. Cookies allow us to make our offer more user-friendly, more efficient and more secure. Cookies are small text files, stored by your browser on your computer.

The most cookies that we use are so-called "session cookies". They will be deleted automatically after the end of your visit. Other cookies remain on your terminal device. Those cookies enable us to recognise your browser on your next visit.

You can adjust your browser that way in order to be informed when cookies are placed, to individually allow cookies or to generally exclude cookies in certain cases as well as to activate the automatic deletion of cookies when closing the browser. The deactivation of cookies may impair the functionality of this website.

## Sever-log-files

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The provider of these websites automatically collects and stores information in log files which your browser automatically transmits to us, such as

- browser type/version
- used operating system
- referrer URL
- host name of the accessing computer
- time of query

Those data cannot be associated with individual persons. A merging with other data sources does not take place. We reserve the right to retrospectively check the data if reasonable evidences concerning illegal use become known.

## Contact form

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If you send enquiries to us via the contact form, your data entered into the contact form, including the stated contact data, are stored for the purpose of dealing with your enquiry and in case of additional enquiries. Those data will not be passed on without your permission.

## Newsletter

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If you would like to receive the newsletter offered on our website, we require your email address as well as information which allow us to check that you are the owner of the provided email address and that you agree to the reception of the newsletter. Further data will not be collected. We use those data exclusively for the sending of the requested information and do not transmit them to third parties.

The given permission to the storage of the data, the email address as well as the use of such for the purpose of sending the newsletter can be withdrawn at any time via the "Unsubscribe"-link within the newsletter.

## Piwik Web analysis services

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This website will use Piwik in the near future, an open-source software for the statistical evaluation of visitor access. Piwik uses so-called cookies, text files that are stored on your computer and enable an analysis concerning the use of the website. The information generated by the cookies about your use of this online offer will be stored on the servers of the provider in Germany. The IP-address will be made anonymous immediately after the processing and before its storage.

The information generated by the cookie about the use of this website will not be passed on to third parties. You can prevent the installation of cookies by adjusting the settings of your browser software accordingly. However, we would like to point out that you might not be able to use all functions of this website to the full extend in this case.

If you object to the use of your data, you may [deactivate the storage and use here](#). In this case an Opt-Out-Cookie will be placed to prevent Piwik from storing the usage data. If you delete your cookies also the Opt-Out-Cookie will be deleted. On the next visit of our websites Opt-Out has to be activated again.

## Registration on this website

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You can register on our website to use additional functionalities of this page. We use the entered data only to provide the services for which you have registered. For important changes such as the changes of our offers or necessary technical changes we use the registration e-mail address, to inform you.

## Processing of data (customer and contract data)

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We collect, process and use personal data only insofar as they are necessary for the establishment and design of contractual relationships and for treaty changes (inventory data). We collect, process and use personal data about the use of our websites (usage data) only to provide the user with these services.

## Data transfer upon signing a contract for services and digital content

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We may transfer personal data to third parties only if this is contractually required, for instance towards the credit institution which is authorized for arranging the payment. A further transfer of data happens only if you have expressly consented to the transfer. A transfer of your data to third parties – for advertising and other purposes – does not take place without your explicit consent.

## Information, Cancellation, Deletion

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On the basis of the Federal Data Protection Act, you may contact us at no cost if you have questions relating to the collection, processing or use of your personal information, if you wish to request the correction, blocking or deletion of the same, or if you wish to cancel explicitly granted consent. Please note that you have the right to have incorrect data corrected or to have personal data deleted, where such claim is not barred by any legal obligation to retain this data.

## Objection to promotional emails

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The use of contact data – which are published due to the imprint obligation – for sending unsolicited advertisements and information materials is hereby rejected. The operators of this site expressly reserve legal proceedings in case of unsolicited promotional information, such as spam e-mails.